



CIN: L65110GJ1993PLC020769

**Registered Office:** 'Trishul', 3<sup>rd</sup> Floor, Opp. Samarsheshwar Temple, Law Garden, Ellisbridge, Ahmedabad – 380 006, Gujarat.  
**Phone:** +91-79-6630 6161 **Fax:** +91-79-26409321 **Email address:** [shareholders@axisbank.com](mailto:shareholders@axisbank.com), **Website:** [www.axisbank.com](http://www.axisbank.com)

## NOTICE OF POSTAL BALLOT

To,  
 The Members of Axis Bank Limited,

**NOTICE** is hereby given that pursuant to the provisions of Section 110 and other applicable provisions, if any, of the Companies Act, 2013 read with Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014, General Circular Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, 20/2021 dated December 8, 2021, 3/2022 dated May 5, 2022, 11/2022 dated December 28, 2022 and 9/2023 dated September 25, 2023 issued by the Ministry of Corporate Affairs, (including any statutory amendment(s), modification(s), variation(s) or re-enactment(s) thereto, for the time being in force, and as amended, from time to time) and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the resolutions appended below are proposed for approval of the members of Axis Bank Limited, through postal ballot by way of voting through electronic means:

### Special Business:

#### Item No. 1: Appointment of Pranam Wahi (DIN: 00031914) as an Independent Director of the Bank.

To consider, and if thought fit, to pass the following resolution, as a **special resolution**:

**“RESOLVED THAT** pursuant to Sections 149, 152, Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 and the rules notified thereunder (the **“Act”**), Regulations 16(1)(b), 17 and 25(2A) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, (the **“SEBI Listing Regulations”**), Section 10A(2A) and other applicable provisions, if any, of the Banking Regulation Act, 1949, read with the rules, guidelines and circulars issued by the Reserve Bank of India (the **“RBI”**), from time to time and any other applicable laws (including any statutory amendment(s), modification(s), variation(s) or re-enactment(s) thereto, for the time being in force), the provisions of the articles of association of Axis Bank Limited (the **“Bank”**), pursuant to the recommendation made by the Nomination and Remuneration Committee of the Bank (the **“Committee”**) and approval of the Board of Directors of the Bank (the **“Board”**), Pranam Wahi (DIN: 00031914), who was appointed as an Additional Independent Director of the Bank, with effect from February 15, 2024 and in respect of whom the Bank has received a notice in writing from a member proposing his candidature for the office of Director, be and is hereby appointed as an Independent Director of the Bank, for a period of 4 (four) years, with effect from February 15, 2024 up to February 14, 2028 (both days inclusive), not liable to retire by rotation.

**RESOLVED FURTHER THAT** the Board be and is hereby authorised to execute all such agreements, documents, instruments and writings as deemed necessary and to file requisite forms or applications with statutory / regulatory authorities, with power to alter and vary the terms and conditions of the said appointment and settle all questions, difficulties or doubts that may arise in this regard, as they may in their sole and absolute discretion deem fit and to do all such acts, deeds, matters and things as may be considered necessary and appropriate and to delegate all or any of its powers herein conferred to any committee(s) / director(s) / officer(s) of the Bank, to give effect to this resolution.”

#### Item No. 2: Revision in ceiling of fixed remuneration granted to Non-Executive Directors (NEDs) excluding the Non-Executive (Part-time) Chairperson

To consider, and if thought fit, to pass the following resolution, as an **ordinary resolution**:

**“RESOLVED THAT** in supersession of the resolution passed by the members of Axis Bank Limited (the **“Bank”**) at the 27<sup>th</sup> Annual General Meeting held on July 30, 2021 and pursuant to the relevant provisions of Sections 197 and 198 and other applicable provisions, if any, of the Companies Act, 2013 and the rules notified thereunder (the **“Act”**), Regulation 17(6) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, (the **“SEBI Listing Regulations”**), the applicable provisions, if any, of the Banking Regulation Act, 1949, read with the rules, guidelines and circulars issued by the Reserve Bank of India (the **“RBI”**), from time to time and any other applicable laws (including any statutory amendment(s), modification(s), variation(s) or re-enactment(s) thereto, for the time being in force) and the provisions of the articles of association of the Bank and pursuant to the approval of the Board of Directors of the Bank (the **“Board”**), consent of the members of the Bank be and is hereby accorded to the Bank, for payment of fixed remuneration, not exceeding ₹ 27 lakh per annum to each Non-Executive Director (excluding the Non-Executive (Part-time) Chairperson) of the Bank, with effect from April 1, 2024.

**Axis Bank Limited**

**RESOLVED FURTHER THAT** the above fixed remuneration, payable to Non-Executive Directors (excluding the Non-Executive (Part-time) Chairperson) of the Bank, shall be in addition to the sitting fees payable to them for attending the meetings of the Board or Committee(s) thereof, as may be determined by the Board, from time to time.

**RESOLVED FURTHER THAT** the Board be and is hereby authorised to determine the amount payable to each Non-Executive Director (excluding the Non-Executive (Part-time) Chairperson) of the Bank within the aforesaid limit and to execute all such agreements, documents, instruments and writings as deemed necessary and to file requisite forms or applications with statutory / regulatory authorities and to do all such acts, deeds, matters and things as may be considered necessary and appropriate and to delegate all or any of its powers herein conferred to any committee(s) / director(s) / officer(s) of the Bank, to give effect to this resolution.”

**By order of the Board**

**Sandeep Poddar  
Company Secretary  
ACS13819**

Place: Mumbai

Date: April 4, 2024

**Axis Bank Limited**

CIN: L65110GJ1993PLC020769

**Registered Office:**

‘Trishul’, 3<sup>rd</sup> Floor,

Opp. Samartheshwar Temple,

Law Garden, Ellisbridge,

Ahmedabad – 380 006, Gujarat.

Website: [www.axisbank.com](http://www.axisbank.com)

Phone No.: +91 – 79 – 6630 6161

Fax No.: +91 – 79 – 2640 9321

Email: [shareholders@axisbank.com](mailto:shareholders@axisbank.com)

**Notes:**

1. The relevant explanatory statement pursuant to the provisions of Section 102(1) of the Companies Act, 2013 (the “Act”), Secretarial Standard on General Meetings (SS-2), wherever applicable, and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, (the “SEBI Listing Regulations”) wherever applicable, setting out the material facts and reasons, in respect of item nos. 1 and 2 of this postal ballot notice, is annexed herewith.
2. The Ministry of Corporate Affairs (the “MCA”) vide MCA circulars, has permitted companies to conduct the postal ballot by sending the notice in electronic form only. Accordingly, physical copy of the postal ballot notice along with postal ballot form and pre-paid business reply envelope is not being sent to the members for this postal ballot. The communication of the assent or dissent of the members would take place through the process of remote e-voting only.
3. In accordance with the relevant circulars, the members are requested to take note of the following:
  - I. Postal ballot notice and the e-voting instructions along with the user ID and password are being sent only by email to those members who have registered their email address with their depository participant(s) (“DPs”) or with KFin Technologies Limited, Registrars and Share Transfer Agent of the Bank (“KFintech”) and whose names appear in the register of members / list of beneficial owners as received from the National Securities Depository Limited (“NSDL”) and Central Depository Services (India) Limited (“CDSL”) (collectively referred to as “Depositories”) as on Saturday, March 30, 2024 (“Cut-off Date”).
  - II. Members holding shares of the Bank in electronic form can verify/update their email address and mobile number with their respective DPs. Members holding shares of the Bank in physical form can send an email request to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) with Form ISR-1 along with the supporting documents mentioned therein.  
  
In case of any queries, in this regard, members are requested to write to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) or contact KFintech at toll free number: 1800 3094 001.
  - III. The postal ballot notice is available on the websites of the Bank (<https://www.axisbank.com/shareholders-corner/shareholders-information>), NSDL ([www.evoting.nsdl.com](http://www.evoting.nsdl.com)), National Stock Exchange of India Limited ([www.nseindia.com](http://www.nseindia.com)) and BSE Limited ([www.bseindia.com](http://www.bseindia.com)).
4. **Awareness about Online Resolution of Disputes in the Indian Securities Market through Online Dispute Resolution (‘ODR’) Portal**
  - I. This is to inform you that Securities and Exchange Board of India (“SEBI”) vide circular no. SEBI/HO/OIAE/OIAE\_IAD-1/P/CIR/2023/131 dated July 31, 2023 issued guidelines for online resolution of disputes in the Indian securities market through establishment of a common ODR Portal which harnesses online conciliation and online arbitration for resolution of disputes arising between investors/clients and listed companies (including their RTAs) or specified intermediaries/regulated entities in the securities market.
  - II. SEBI vide circular no. SEBI/HO/OIAE/OIAE\_IAD-1/P/CIR/2023/135 dated August 4, 2023, has further clarified that the investor shall first take up his/her/their grievance with the Market Participant (Listed Companies, specified intermediaries, regulated entities) by lodging a complaint directly with the concerned Market Participant. If the grievance is not redressed satisfactorily, the investor may, escalate the same through the SCORES Portal <https://scores.sebi.gov.in> in accordance with the process laid out. After exhausting the above options for resolution of the grievance, if the investor is still not satisfied with the outcome, he/she/they can initiate dispute resolution through the ODR Portal.
  - III. The SMART ODR Portal can be accessed at: <https://smartodr.in/login>.
5. **Regarding receiving E-mail communication**  
Members may send request to procure e-mail communication of this Postal Ballot Notice from the Bank, by sending an email on [shareholders@axisbank.com](mailto:shareholders@axisbank.com) along with the documents mentioned below:
  - I. In case shares are held in physical mode, please provide Folio Number, name of the Member, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN Card) and Aadhaar (self-attested scanned copy of Aadhaar Card).
  - II. In case shares are held in demat mode, please provide DP ID and Client ID (16-digit DP ID and Client ID or 16-digit beneficiary ID), name of the Member, client master or copy of consolidated account statement, PAN (self-attested scanned copy of PAN Card) and Aadhaar (self-attested scanned copy of Aadhaar Card).
  - III. Members are required to update their mobile number and e-mail ID correctly in their demat account in order to access e-voting facility.

**6. Remote E-voting:**

- I. In compliance with Regulation 44 of the SEBI Listing Regulations read with SEBI Circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on e-voting facility provided by listed entities (“the SEBI circular”), and Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended, the Bank is pleased to provide facility of remote e-voting, to enable its members to cast their votes electronically in respect of the resolution as set out in this postal ballot notice.
- II. Pursuant to the SEBI circular, e-voting process has been enabled to all the individual demat account holders, by way of single login credential, through their demat accounts / websites of Depositories / DPs in order to increase the efficiency of the voting process.
- III. Individual demat account holders would be able to cast their vote without having to register again with the e-voting service provider - NSDL thereby not only facilitating seamless authentication but also ease and convenience of participating in remote e-voting process. Members are advised to update their mobile number and e-mail ID with their DPs to access e-voting facility.
- IV. The Bank has engaged the services of National Securities Depository Limited (NSDL) as the agency to provide e-voting facility. The manner of voting, including voting remotely by (i) Individual members holding shares of the Bank in demat mode, (ii) Members other than individuals holding shares of the Bank in demat mode, (iii) Members holding shares of the Bank in physical mode, is explained in the instructions given under point no. XI herein below.
- V. The Bank has appointed CS KVS Subramanyam, Practising Company Secretary (Membership No. FCS 5400 and Certificate of Practice No. 4815) or failing him CS Soumya Dafthardar, Practising Company Secretary (Membership No. FCS 11754 and Certificate of Practice No. 13199) as the Scrutinizer to scrutinize remote e-voting process in a fair and transparent manner.
- VI. The voting rights of the members shall be in proportion of their shareholding to the total issued and paid up equity share capital of the Bank as on the cut-off date i.e Saturday, March 30, 2024 , subject to the relevant provisions of Section 12 of the Banking Regulation Act, 1949 and RBI Circular No. 97/16.13.100/2015-16 dated May 12, 2016.
- VII. The remote e-voting facility shall be available during the following period:





Commencement of remote e-voting:	April 11, 2024 (9:00 A.M.)
End of remote e-voting	May 10, 2024 (5:00 P.M.)
- VIII. During this period, only those persons whose names appears in the register of members or in the register of beneficial owners maintained by the depositories, as on the cut-off date i.e. Saturday, March 30, 2024, shall be entitled to cast their vote through remote e-voting. The remote e-voting facility shall be forthwith disabled by NSDL after expiry of the said period.
- IX. A person who is not a member of the Bank as on the said cut-off date, will not be entitled to vote and should treat this postal ballot notice, for information purpose only.
- X. Members holding shares either in physical form or dematerialized form, as on the cut-off date i.e. Saturday, March 30, 2024 (including those members who may not receive this postal ballot notice due to non-registration of their email address with KFinTech or the DPs, as aforesaid) may cast their votes electronically, in respect of the resolution as set out in this postal ballot notice through the remote e-voting.
- XI. **Information and instructions for remote e-voting**
  - Step 1: Access to NSDL e-Voting system
  - Step 2: Cast your vote electronically on NSDL e-voting system.

**Step 1: Access to NSDL e-Voting system**

  - A) **Login method for e-Voting and voting for Individual shareholders holding securities in demat mode.**

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Members are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with NSDL.	<p>I. <b>NSDL IDeAS Facility</b></p> <p>If you are already registered for the NSDL IDeAS facility</p> <ol style="list-style-type: none"> <li>1. Please visit the e-Services website of NSDL. Open the web browser by typing the following URL: <a href="https://eservices.nsdl.com/">https://eservices.nsdl.com/</a> either on a personal computer or mobile phone.</li> <li>2. Once the homepage of e-Services is launched, click on the “<b>Beneficial Owner</b>” icon under “<b>Login</b>”, available under the “IDeAS” section.</li> <li>3. A new screen will open. You will have to enter your user ID and password. After successful authentication, you will be able to see e-voting services.</li> <li>4. Click on “<b>Access to e-voting</b>” under e-voting services and you will be able to see the e-voting page.</li> <li>5. Click on options available against company name or e-voting service provider – NSDL and you will be redirected to the NSDL e-voting website for casting your vote during the e-voting period or voting during the meeting</li> </ol> <p><b>If the user is not registered for IDeAS e-Services</b></p> <ol style="list-style-type: none"> <li>1. The option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a>.</li> <li>2. Select “<b>Register Online for IDeAS</b>” or click on <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a></li> <li>3. Upon successful registration, please follow steps given in points 1-5 above</li> </ol> <p>II. <b>E-voting website of NSDL</b></p> <ol style="list-style-type: none"> <li>1. Visit the e-voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a personal computer or mobile phone.</li> <li>2. Once the homepage of e-voting system is launched, click on the “Login” icon, available under the “Shareholder / Member” section.</li> <li>3. A new screen will open. You will have to enter your User ID (i.e. your 16-digit demat account number held with NSDL), Password / OTP and a verification code as shown on the screen.</li> <li>4. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.</li> <li>5. Shareholders/Members can also download NSDL Mobile App “<b>NSDL Speede</b>” facility by scanning the QR code mentioned below for seamless voting experience.</li> </ol> <p><b>NSDL Mobile App is available on</b></p> <p>  <b>App Store</b>      <b>Google Play</b> </p> <div style="display: flex; justify-content: space-around; align-items: center;">   </div>

Type of shareholders	Login Method
Individual Shareholders holding securities in demat mode with CDSL	<ol style="list-style-type: none"> <li>Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi / Easiest are requested to visit CDSL website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login icon &amp; New System Myeasi Tab and then use your existing my easi username &amp; password.</li> <li>After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.</li> <li>If the user is not registered for Easi/Easiest, option to register is available at CDSL website <a href="http://www.cdslindia.com">www.cdslindia.com</a> and click on login &amp; New System Myeasi Tab and then click on registration option.</li> <li>Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on <a href="http://www.cdslindia.com">www.cdslindia.com</a> home page. The system will authenticate the user by sending OTP on registered Mobile &amp; Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.</li> </ol>
Individual Shareholders (holding securities in demat mode) login through their depository participants	<ol style="list-style-type: none"> <li>You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility.</li> <li>Once logged in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature.</li> <li>Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period.</li> </ol>

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800 22 55 33

**B) Login Method for e-voting other than individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.**

**How to Log-in to NSDL e-Voting website**

- Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile.
- Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.

3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.
4. Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
5. Your User ID details are given below:

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** then your user ID is 12*****.
c) For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the Company For example if folio number is 001*** and EVEN is 101456 then user ID is 101456001***.

6. **Password details for shareholders other than Individual shareholders are given below:**
  - a) If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
  - b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?  
  
If your email ID is registered in your demat account or with the Company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
7. **If you are unable to retrieve or have not received the 'Initial password' or have forgotten your password:**
  - a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
  - b) Physical User Reset Password? (If you are holding shares in physical mode) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at [evoting@nsdl.com](mailto:evoting@nsdl.com) mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
  - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
8. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
9. Now, you will have to click on "Login" button.
10. After you click on the "Login" button, Home page of e-Voting will open.

**Step 2: Cast your vote electronically on NSDL e-Voting system.**

1. After successful login at Step 1, you will be able to see all the companies “EVEN” in which you are holding shares and whose voting cycle.
2. Select “EVEN” of company for which you wish to cast your vote during the remote e-Voting period.
3. Now you are ready for e-Voting as the Voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on “Submit” and also “Confirm” when prompted.
5. Upon confirmation, the message “Vote cast successfully” will be displayed.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

Process for procuring user ID and password for e-voting for those shareholders whose email IDs are not registered with the depositories / Company.

1. Shareholders may send a request to [evoting@nsdl.com](mailto:evoting@nsdl.com) for procuring user ID and password for e-voting.
2. If shares are held in physical mode, please provide Folio Number, name of Member, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), Aadhaar (self-attested scanned copy of Aadhaar Card)
3. In case shares are held in demat mode, please provide DP ID and Client ID (16-digit DP ID + Client ID or 16-digit beneficiary ID), name of Member, client master or copy of consolidated account statement, PAN (self-attested scanned copy of PAN card), Aadhaar (self-attested scanned copy of Aadhaar Card).
4. If you are an individual shareholder holding securities in demat mode, you are requested to refer to the login method explained at Step 1 (A) i.e. Login method for e-voting and voting during the meeting for individual shareholders holding securities in demat mode.

**General Guidelines for E-voting**

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail [mail@arcsllp.com](mailto:mail@arcsllp.com) with a copy marked to [evoting@nsdl.com](mailto:evoting@nsdl.com). Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on “Upload Board Resolution / Authority Letter” displayed under “e-Voting” tab in their login.
  2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the “Forgot User Details/Password?” or “Physical User Reset Password?” option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) to reset the password.
  3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or call on : 022 - 4886 7000 or send a request to Anubhav Saxena, Assistant Manager at [evoting@nsdl.com](mailto:evoting@nsdl.com).
- XII. The scrutinizer shall, after conclusion of remote e-voting submit his report to the Chairman of the Bank. The result of the postal ballot will be declared by the Chairman of the Board or any one of the Directors duly authorized by the Board, in this regard, within two working days of conclusion of remote e-voting process i.e. on or before May 14, 2024 and will be communicated to the Stock Exchanges and will be uploaded on the website of the Bank at [www.axisbank.com](http://www.axisbank.com). The said Results will also be displayed at the Registered and Corporate Offices of the Bank.
- XIII. All the documents referred to in this postal ballot notice and the explanatory statement setting out the material facts in respect of the resolution as set out in this postal ballot notice will be made available for inspection by the Bank and as such the members are requested to send an email to [shareholders@axisbank.com](mailto:shareholders@axisbank.com).



XIV. Members may contact the Bank, KFinTech or NSDL for conveying grievances, if any, relating to the conduct of the postal ballot, at the following address:

**Axis Bank Limited**  
**CIN: L65110GJ1993PLC020769**  
Registered Office:  
'Trishul', 3<sup>rd</sup> Floor,  
Opp. Samartheshwar Temple,  
Law Garden, Ellisbridge,  
Ahmedabad - 380 006, Gujarat.  
Website: [www.axisbank.com](http://www.axisbank.com)  
Phone No.: +91-79-6630 6161  
Fax No.: +91-79-2640 9321  
Email: [shareholders@axisbank.com](mailto:shareholders@axisbank.com)  
Contact Person: Amol Chitnavis,  
Senior Vice President I  
Corporate Secretarial Department

**KFin Technologies Private Limited**  
**Unit: Axis Bank Limited.**  
Selenium Tower B, Plot Nos. 31 & 32  
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Contact Person:  
Raj Kumar Kale, AVP (RIS)

**National Securities Depository Limited**  
4<sup>th</sup> Floor, A Wing, Trade World, Kamala Mills Compound,  
Senapati Bapat Marg, Lower Parel, Mumbai - 400013  
Phone number- 022 - 4886 7000  
Email: [evoting@nsdl.com](mailto:evoting@nsdl.com);  
Contact Person: Anubhav Saxena, Assistant Manager.

By Order of the Board

Sandeep Poddar  
Company Secretary  
ACS 13819

Place: Mumbai  
Date: April 4, 2024

**Statement setting out the material facts concerning items of special business.**

In terms of the provisions of Section 102 of the Companies Act, 2013, Secretarial Standard on General Meetings (SS-2) and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the following statement sets out the material facts relating to item nos. 1 and 2 of this postal ballot notice:

**Item no. 1:**

As per Section 161 of the Companies Act, 2013 (the “**Act**”), an additional director shall hold office up to the date of the next annual general meeting or the last date on which the annual general meeting should have been held, whichever is earlier. Further, in terms of Regulation 17(1C) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the “**SEBI Listing Regulations**”), listed entity shall ensure that approval of shareholders for appointment of a person on the board of directors or as a manager is taken at the next general meeting or within a time period of three months from the date of appointment, whichever is earlier.

Pursuant to the recommendation of the Nomination and Remuneration Committee (the “**Committee**”) of the Bank, the Board of Directors of the Bank (the “**Board**”) vide circular resolution passed on February 14, 2024, approved the appointment of Pranam Wahi (DIN: 00031914) as an additional Independent Director of the Bank, for a period of 4 (four) years, with effect from February 15, 2024 up to February 14, 2028 (both days inclusive), subject to the approval of the members of the Bank.

Accordingly, Pranam Wahi continues to hold the office as an additional Independent Director of the Bank until the conclusion of the ensuing annual general meeting or till the time his appointment is confirmed by the members of the Bank, whichever is earlier. The Bank has received a notice under Section 160 of the Act, from a member proposing the candidature of Pranam Wahi as a Director of the Bank.

Whilst considering the appointment of Pranam Wahi, the Committee and the Board reviewed and confirmed that:

- He is a fit and proper person to be appointed as a Director of the Bank, as per the fit and proper norms prescribed by the RBI;
- The Bank has received a declaration from Pranam Wahi that he meets the criteria of independence as prescribed under Section 149(6) of the Act and Regulation 16 of the SEBI Listing Regulations;
- He is not disqualified from being appointed as a Director of the Bank, in terms of Section 164 of the Act and has given his consent to act as an independent director of the Bank. In the opinion of the Board, he fulfils the conditions relating to his appointment as prescribed under the relevant provisions of the Act, the relevant rules notified thereunder, the SEBI Listing Regulations, the Banking Regulation Act, 1949 and the guidelines issued by the RBI, in this regard, from time to time;
- He is not debarred from holding the office of director by virtue of any order by SEBI or any other authority; and
- He has the requisite skills, capabilities and expertise in functional areas viz. accountancy, banking, finance, risk management, business management, audit, human resources and treasury through qualification or diverse experience, which are beneficial to the Bank.

During the said tenure Pranam Wahi shall not be liable to retire by rotation, in terms of Section 149(13) of the Act.

Pranam Wahi is in compliance with the requirements mandated under Rule 6 of the Companies (Appointment and Qualification of Directors) Rules, 2014, with respect to enrolling his name in the online databank of independent directors and qualifying the online proficiency self-assessment test for independent directors.

As an Independent Director of the Bank, Pranam Wahi will be entitled to sitting fees for attending the meetings of the Board and the Committees of the Board and to the fixed remuneration, in terms of the RBI circulars issued from time to time. However, he will not be entitled for stock options/units of the Bank.

**Profile and other details**

Pranam Wahi, age 65 years has over 40 years of banking experience across various countries including India, the United Arab Emirates / GCC, Indonesia and Singapore.

He began his career with HSBC in 1982 where he was part of various functions and corporate banking within the HSBC Group in India. After HSBC, in 1997, he joined Standard Chartered Bank for two years where he was responsible for the bank’s corporate business for various regions/segments across India. He then returned to HSBC in a senior role in early 1999.

Pranam Wahi subsequently joined DBS as CEO India in April 2004. He has worked as Managing Director, Head, Global Transaction Banking, DBS Bank, Singapore, Managing Director, Head, Middle East, DBS Dubai Branch and Managing Director, Head, Business Audit, Group Audit, DBS Bank, Singapore. His last position was Managing Director, Senior Risk Executive, DBS Indonesia, before retiring in 2023.

Pranam Wahi is a Chartered Accountant by qualification.

Pranam Wahi has been appointed as a member of Audit Committee of the Board, Risk Management Committee, and Acquisitions, Divestments and Mergers Committee, of the Bank, effective from March 26, 2024.

The details of attendance of Pranam Wahi at the meetings of the Board and its Committees, from February 15, 2024 to April 4, 2024, are as under:

Particulars	No. of meetings
Board Meeting	1/1
Audit Committee of the Board	0/0
Risk Management Committee	0/0
Acquisitions, Divestments and Mergers Committee	0/0

Pranam Wahi does not hold any directorship and committee membership/ chairmanship in other companies as on April 4, 2024. He did not hold directorship in any listed entity in the past three fiscal years.

As on April 4, 2024, he does not hold any equity shares of the Bank. He is not related to any other Director or Key Managerial Personnel of the Bank.

The Board recommends the special resolution as set out in item no. 1 of this postal ballot notice, for the approval of the members of the Bank.

Except for Pranam Wahi and his relatives, none of the Directors or the Key Managerial Personnel of the Bank and their respective relatives are in any way financially or otherwise concerned or interested in the special resolution, as set out in item no. 1 of this postal ballot notice.

#### Item no. 2:

The members of Axis Bank Limited (the “**Bank**”) at the 27<sup>th</sup> Annual General Meeting held on July 30, 2021, had approved the payment of fixed remuneration of an amount not exceeding ₹ 20 lakh per annum, to each of the Non-Executive Directors of the Bank (excluding Non-Executive (Part-time) Chairperson) (the “**NEDs**”), in terms of the Guidelines on Corporate Governance in Banks - Appointment of Directors and Constitution of Committees of the Board dated April 26, 2021.

RBI vide its circular no. RBI/2023-24/121 DoR.HGG.GOV.REC.75/29.67.001/2023-24 dated February 9, 2024, on Review of Fixed Remuneration granted to Non-Executive Directors, has revised the ceiling of fixed remuneration of NEDs (excluding Non-Executive (Part-time) Chairperson), from ₹ 20 lakh to ₹ 30 lakh per annum.

Accordingly, considering the crucial role of NEDs in efficient functioning of Bank and their time commitment and effective participation in the Board and Committee meetings and in order to sufficiently attract qualified and competent individuals as members of the Board, the Board of Directors of the Bank (the “**Board**”) at its meeting held on March 26, 2024, has decided to revise the ceiling of fixed remuneration of each NEDs from ₹ 20 lakh to ₹ 27 lakh, per annum with effect from April 1, 2024, subject to the approval of the members of the Bank. The said fixed remuneration shall be in addition to the sitting fees payable to the NEDs for attending the meetings of the Board and the Committee(s) thereof. The Board shall determine the amount payable to each Non-Executive Director (excluding the Non-Executive (Part-time) Chairperson) of the Bank within the aforesaid limit.

As per regulation 17(6)(a) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the “**SEBI Listing Regulations**”), the board of directors shall recommend all fees or compensation, if any, paid to non-executive directors, including independent directors and shall require approval of shareholders.

The Board recommends passing of the ordinary resolution, as set out in item no. 2 of this postal ballot notice for the approval of the members of the Bank.

Except for the NEDs (other than the Non-Executive (Part-time) Chairperson) of the Bank and their relatives, none of the Directors or the Key Managerial Personnel of the Bank and their respective relatives are in any way financially or otherwise concerned or interested in the ordinary resolution, as set out in item no. 2 of this postal ballot notice.

By Order of the Board

Sandeep Poddar  
Company Secretary  
ACS 13819

Place: Mumbai

Date: April 4, 2024

**Axis Bank Limited**

CIN: L65110GJ1993PLC020769

**Registered Office:**

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